



Northlake Homeless Coalition (NHC)
Tangipahoa Parish Permits Building Conference Room
15481 W. Club Deluxe Road, Hammond, LA 70403

July 11, 2018

1:30 PM – 3:00 PM

NHC Providers and Stakeholders Association Meeting

Agenda

- I. Welcome/Introductions – Be sure to sign-in!**

- II. NHC Business**
 - A. HMIS Report
 - B. NHC Governance Vote
 - C. Continuum of Care Application Overview

- III. Housing Opportunities and Agency Announcements – Membership**

- IV. Adjourn**

CONTACT INFORMATION

Northlake Homeless Coalition – Amanda Mills, Executive Director, amills@northlakehomeless.org,
985.626.6681, P.O. Box 53, Mandeville, LA 70471

Northlake HMIS Data Project – Erin Matheny, Director, erin.matheny@southeastern.edu,
985.549.5373, SLU Box 10509, Hammond, LA 70402

**Northlake Homeless Coalition Providers and Stakeholders Association
July 11, 2018**

Name [PLEASE PRINT]	Agency Name [PLEASE PRINT]	Phone Number	Email Address <small>(Indicate if you would like to be added to the NHC mailing listserv and receive future announcements from the NHC.)</small>	Area Served
Laurie Lussalle	Quad Area CAA Quad VETS	(225) 567-1961	I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena <input checked="" type="checkbox"/> All five
Bonnie Lewis	NMC	985 643 5937	I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
Jean Ota	NHC		I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena <input checked="" type="checkbox"/> All five
Jeanne Lovina	VOKSELA	985 674 0488	I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena <input checked="" type="checkbox"/> All five
Roy McLanghin KAT ZARINSKI	STP Gov CAA NAMI St. Tammany	985-646-2090 (985) 624-4129	rgmc langhin@stpgov.org I want my email address to be added to the NHC mailing listserv.	<input checked="" type="checkbox"/> St. Tammany Washington Livingston Tangipahoa St. Helena All five
Cheryl Jackson Jason Rubin	Jackson Westward Junction LHCC	985 629 1516 985-705-0730	I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena <input checked="" type="checkbox"/> All five
			I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena <input checked="" type="checkbox"/> All five

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Nneoma Minimah	SAFE	985-542-8384	exdir55q82@gmail I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
Erin Matheny	Northlake HMIS Southeastern LA ONLY	985.599.5373	erin.matheny@seu.edu I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
Demitris Voss	Northlake HMIS SELU	985-549-5373	w224911@seu.edu I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
Thomas Jordan	OPIT R-9.9	985-573-4880	Thomas.Jordan@opit.gov I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
Debbie Schmitt	OCC Spideell	985-646-0357	I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
Shari Eastridge	Safe Harbor	985-626-5710	I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
			I want my email address to be added to the NHC mailing listserv.	St. Tammany Washington Livingston Tangipahoa St. Helena All five
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Northlake Homeless Coalition

Providers and Stakeholders Meeting Minutes

June 20, 2018

Northshare Building
Coatney Conference Room
807 N Columbia Street
Covington, LA

Meeting Attendees:

Name	Agency / Affiliation
Matheny, Erin	Northlake HMIS
Doctor, Jesse	Northlake Homeless Coalition
Mills, Amanda	Northlake Homeless Coalition
Showers, Dorothy	Tangipahoa Section 8
Zarinski, Kat	NAMI St. Tammany
Lovern, Jeanne	Volunteers of America SELA
Eastridge, Cheri	Safe Harbor
Hill, Tanja	St. Tammany Parish CAA
Lee, Sherelle	Quad Vets
Lasalle, Laurie	Quad Vets
Marshall, Jeff	Camp Nora
Dickerson, Melissa	Choices CCS
Schmidt, James	Private Citizen
Rich, Jason	Louisiana Healthcare

- I. **Call to Order:** The meeting was called to order at 1:34 PM by Amanda Mills of the Northlake Homeless Coalition. Carla Mouton of Northshare introduced the meeting space. Each attendee introduced themselves and their represented organization.

II. Northlake Homeless Coalition (NHC) Business

A. Bylaws Discussion

Ms. Mills explains the name change of this group from General Membership to Providers and Stakeholders Association (PSA). The primary reason being that the new name is a better description of this representative body, given that this body discusses and makes policy decisions. The NHC Board made the decision to form this new body moving forward. All members of the PSA must fill out a membership agreement, found on the NHC website.

The proposed bylaws are available on the website. The major changes will include a shift in governance structure to avoid a potential conflict of interest regarding the NHC as both CoC and a funded non-profit.

Comments regarding the new bylaws are open until June 29, 2018, after which there will be a discussion and an electronic vote on July 2 to confirm the bylaws.

B. Community Evaluation Policy (CEP)

Ms. Mills discussed proposed changes to the CEP. The new changes will bring an appropriate level of oversight to the NHC, including new checks and balances. This will include a reallocation the NHC Rapid Rehousing Project. The NHC was established to be a performance evaluation entity and will return to such a sole status after this reallocation.

There will also be a change regarding final policy decision making, which will now reside with the NHC Board as opposed to the General Membership. The General Membership was deemed too loosely formed and informal. The aim is to increase participation from funded agencies and avoid conflicts of interest.

The current proposed CEP is available for reference on the NHC website.

C. Governance Charter (GC)

Ms. Mills presented the new Governance Charter. The new GC defines the decision-making body within the CoC and how the decisions are made. The PSA is responsible for proposing policy decisions and the NHC Board will be the final decision-making body. The GC also outlines the responsibilities of the NHC as the CoC, such as CAAS oversight, CoC agency evaluation and performance review, HMIS lead, and the development of the annual application.

D. Community Benchmarks Scorecard (CBS)

Ms. Mills explained the proposed changes to the CBS. Metric 1B is a new measure to gauge referral outcome for housing. Metric 4B measures cash income for stayers. 7C and 7D were reduced to 90% from 95% due to requests from funded agencies stating that referred PSH and RRH clients tend to be difficult to house. Metrics 10A and 10B are different from last year, measuring timeliness and completeness in HMIS. Metric 14, cost effectiveness, will soon be elaborated upon with a specific guide. Metric 15 is new, serving literally homeless populations, which will increase slowly on an annual basis.

The bonus points in metrics 16-20 regard serving specific homeless populations.

Jeanne Lovern expressed concern about metric 19, chronic homeless persons, and the rate of 50% in 2019 for Permanent Supportive Housing. She believes it is too high for that specific population. Ms. Mills took the concern into consideration and will make a change to that category pending board approval.

III. Housing Opportunities and Agency Announcements

Ms. Mills inquired as to any housing opportunities or agency announcements from the represented organizations.

Erin Matheny reiterated that HMIS new user training is prescheduled for the first Thursday of every odd month, with registration being the Friday before the training.

IV. Adjournment

There being no further business, the meeting was adjourned at 3:08 PM by Ms. Mills.

Performance Category

	RRH			PSH			Points Possible
	2017	2018	2019	2017	2018	2019	
System Performance Measures:							
1.B	Measure 1: Referral Outcome to Housing		45 days	30 days	45 days	30 days	10
2.A	Measure 2: Returns to Homelessness within 6 months		less than 10%	less than 10%	less than 10%	less than 10%	5
2.B	Measure 2: Returns to Homelessness within 12 months		less than 10%	less than 10%	less than 10%	less than 10%	5
2.C	Measure 2: Exits to unknown, homeless or temp destinations		less than 10%	less than 10%	less than 10%	less than 10%	10
4.A	Measure 4: Change in employment income for leavers	11%+	17%+	20%+			10
4.B	Measure 4: Change in cash income for stayers	87%+	90%+		18.5%+	20%+	10
7.C	Measure 7: Exits to PH						20
7.D	Measure 7: Remains and exits to PH				90%+	90%+	20

Other Performance Measures:

8	Capacity/Bed Utilization	90%+	90%+	90%+	90%+	90%+	5
9	Housing First	Yes	Yes	Yes	Yes	Yes	5
10.A	HMIS Data Quality - Completeness	95%+	95%+	95%+	95%+	95%+	5
10.B	HMIS Data Quality - Timeliness		25%+	35%+	10%+	15%+	2
11	CoC Participation**	80%+	80%+	80%+	80%+	80%+	3
12	CoC Monitoring Conditions	No	No	No	No	No	5
13	CAAS Referral Acceptance	75%+	80%+	85%+	80%+	85%+	5
14	Cost Effectiveness***	Yes	Yes	Yes	Yes	Yes	5
15	Hard to Serve: Literally Homeless	40%+	50%+	60%+	40%+	50%+	5

Prioritized Populations: Bonus Points

16	Zero Income at Entry	20%+	33%+	39%+	20%+	25%+	2
17	Youth (18-24)	10%+	15%+	20%+	10%+	10%+	1
18	Victims of Domestic Violence	10%+	10%+	15%+	10%+	10%+	1
19	Persons experiencing chronic homelessness	10%+	10%+	10%+	10%+	25%+	1 to 4
20	Veterans	10%+	10%+	10%+	10%+	10%+	1

**CoC participation will be comprised of CAAS Meetings, HMIS End User Meetings and NHC GM meetings.

***Cost effectiveness will be measured by cost per permanent housing outcome compared to other programs of the same component type.

***Programs will also be allowed to submit a cost savings report demonstrating reductions in usage of crisis services as a result of the program.

2018 NHC Continuum of Care Application Calendar

Consolidated Application due to HUD: September 18, 2018

Phase I: Requests for Proposals and Renewal Project Applications

Project Applications are required to be submitted to the CoC no later than 30 days before the application deadline (August 18, 2018)

Renewal Projects	New Projects
July 12: Renewal Project Application Packet Released (new this year)	July 12: Request for Proposals Released
July 27: Renewal project application packet due to NHC	July 24: RFP Informational Web Conference to address any questions regarding the Request for Proposals
July 27: Individual Scorecards sent to project sponsors for review	August 8: Proposals submitted to NHC by 5:00 pm
July 30 – August 3: Appointments Available with NHC/NHMIS Staff to resolve any discrepancies in scorecard calculations	
August 7: Individual Scorecards Finalized	
August 7: Project Applications due in eSNAPS	
August 10: Community Evaluation	August 10: Community Evaluation
August 13: CoC Notification to Project Applicants regarding project priority listing	August 13: CoC Notification to Applicants regarding outcome of community evaluation
	August 13-17: Selected project sponsor completes project application in eSNAPS
August 18: Project Priority Listing posted to NHC Website	August 18: Project Priority Listing posted to NHC Website

Phase II: Consolidated Application

Date	Activity
July 31	First meeting of CoC Application sub-committee
August 21	Second meeting of CoC Application sub-committee
September 5	Third meeting of CoC Application sub-committee
September 12	NHC Providers and Stakeholders Association – review of draft CoC application
September 14	Draft CoC application posted to NHC website
September 17	Consolidated application submitted to HUD and finalized application posted to NHC website